



Blue Valley Technology Guidelines for Elementary Students



Blue Valley Technology Guidelines for Students Consent Form Student Email and Personal Mobile Electronic Devices

Please read the contents of this packet and sign and return the consent form indicating the student and guardian have read and understand the requirements and expectations for students using personal mobile devices and student email in the Blue Valley School District.

**Students who do not return a signed consent form will not be allowed to access the Blue Valley student email system or obtain access to the student network on their mobile device.*

The signatures below verify that I have read and understand the Blue Valley Technology Guidelines for Students as presented on the attached forms. I understand the expectations, requirements and ramifications if I should violate the Blue Valley Technology Guidelines for Students. I agree to the information release terms as stated.

Student Name (please print):	
Student Signature:	
Student Graduation Year:	Date:
Parent/Guardian Signature:	

**Please read the attached documents and sign and return the completed form to the student's enrollment building. A copy of the signed consent form will be maintained at the student's enrollment building.*



Blue Valley School District

Elementary Student Acceptable Use Policy for Technology

Blue Valley School District provides technology devices and the Internet for educational use. As a student, I know that I must follow these rules:

- I will only use the Internet and technology equipment with the teacher's permission, and for the purpose that the teacher has requested.
- I will respect copyright laws and will make sure to show where I found information, and will not copy it without permission.
- I will be courteous to others and follow school rules.
- I will stay safe on the Internet by making sure that I never share personal information, like my full name, address, or telephone number. If anyone on the Internet tries to meet with me, I will refuse, and tell my parents or teachers immediately.
- I will let my teacher know immediately if I see anything on the Internet that is inappropriate or that makes me uncomfortable.
- I will respect the school technology equipment. I will be sure to take good care of the equipment I use, and will not change any settings, controls or anyone else's files.
- I will keep my username and password private.
- I will not put any CDs/DVDs or flash drives into the computers without permission from the teacher.
- I will only download information onto school devices and computers under the direction of the teacher.
- I understand that I will only be able to use school equipment if I follow these rules.

By signing below, I agree that I have read and understand the Elementary Student Acceptable Use Policy and agree to follow the guidelines.

Student Signature: _____ Date: _____

Please **print** student name: _____ Grade: _____

Teacher: _____

Parent Signature: _____ Date: _____

**Board Policy 3518 Use of Communication Technologies by Student*



Blue Valley Technology Guidelines for Students

Student Email

The Blue Valley School District has issued district student email accounts to students at no cost to the student. Students will be expected to use this account for academic purposes only. Students can access this account from their homes or on a district computer in their home school.

Students in Blue Valley are expected to respect and abide by the following email guidelines.

- Messages should be kept simple and direct using correct grammar and spelling.
- The use of appropriate language is expected. Swearing is unacceptable at all times.
- Sarcasm and slang should be avoided and any criticism should be constructive in nature.
- Derogatory comments including those regarding race, gender, religion, politics, sexual orientation, physical or mental status, or ability will not be tolerated.
- Content of online discussions, and personal information learned through online discussions, must remain private.
- Personal information such as student ID, social security number, address, or phone number should never be revealed in an email.

Email messages must not be assumed to be confidential or private. Due to the fact that we cannot guarantee the privacy of electronic messages, email should not be used for confidential or sensitive communications.

In order to ensure a safe educational environment for students and staff and to ensure that certain types of confidential data is not being sent through email messages originating in the district, technological systems may be used to monitor and report suspected violations, including, but not limited to the following:

- a. Messages that contain sexually-explicit language, graphics, or pictures;
- b. Messages that contain Social Security Numbers;
- c. Messages that contain Credit Card Numbers;
- d. Messages that contain references to the use and/or possession of illegal substances in the BVSD; and
- e. Messages that contain references to the possession or use of firearms, other weapons or actions that may result in a threat to the safety of students and staff.

Students are expected to respect and abide by the Blue Valley Board of Education's policies on acceptable use. *See page 5 of this document for the complete acceptable use policy (3518 – Students and 6420 – Employees).



Blue Valley Technology Guidelines for Students

Acceptable Use Policy

Use of personal, mobile electronic devices and email is governed by the Board of Education's acceptable use policies (3518 – Students and 6420 – Employees) and supporting guidelines. (See www.bluevalleyk12.org/boe/policies for more information). This is a reminder that you have no reasonable expectation of privacy in your use of this technology and that violation of these policies may result in disciplinary action. Each time you log into the wireless network, you are agreeing to these policies. Do not attempt to override the Internet filtering software or other network configurations. In the event that a student uses the wireless network on a personal, mobile electronic device in an inappropriate or unacceptable manner at any time OR uses a personal, mobile electronic device using an outside service provider in an inappropriate or unacceptable manner during the school day, in violation of Board policies, or in violation of these guidelines, the student will be subject to disciplinary action. Such action may include, but shall not be limited to, detention, loss of class credit, loss of technology or computer privileges, or suspension. In the event that a student uses a Blue Valley School District student email account in an inappropriate or unacceptable manner, in violation of Board policies, or in violation of these guidelines, the student will be subject to disciplinary action, such action may include, but shall not be limited to, detention, loss of class credit, loss of computer privileges, or suspension.